

DIRECTOR, CONGREGATIONAL CARE

Overview:

As a growing and diverse congregation, Eastbrook Church desires a vibrant congregational care ministry facilitated by the Director of Congregational Care. This pastoral role serves the church by developing, coordinating, and administering a comprehensive ministry of pastoral care for the church. The Director, Congregational Care will have oversight of the caring ministries and provide leadership to, and coordination of staff members and volunteers involved in this ministry.

The Director, Congregational Care, is responsible to oversee one-to-one pastoral counseling, support groups, One-to-One Care (Stephen Ministry), marriage ministry, the People Helping People benevolence fund, and daily pastor-on-call rotation within the staff.

This position is part of the broader Adult Ministry team and, as such, should reflect the perspective of curriculum and philosophy of that area.

Employment Information:

This is a full-time, exempt, salaried position; must maintain regular, though flexible, office hours as well as Sunday mornings and occasional weekend or evening hours. Salary is dependent on experience, skills, and education.

Reports to:

Sr. Director, Adult Ministry

Responsibilities:

- Develop and coordinate a ministry for marriage and family growth, including retreats, marriage preparation, marriage enrichment, and relational counseling.
- Care for those in need of the church and community who seek financial assistance through the People Helping People fund, as well as overseeing the advisory team for all requests.
- Oversee and develop the ministry to older adults, both through events and relational connections.
- Develop and coordinate ministry to homebound or facility-bound members of Eastbrook.
- Oversee the various support groups, including One to One Care, Living Waters, GriefShare, DivorceCare, and DC4K (DivorceCare for Kids). Consideration should be given to how these ministries may also be avenues of outreach to the broader community.
- In partnership with the Sr Director, Adult Ministry, assess educational needs for the congregation in our current cultural context and facilitate the development of appropriate seminars, workshops, or classes to serve specific congregational-care related needs.
- Establish departmental goals and objectives by prioritizing related programs, managing the use of facilities, planning an appropriate budget, delegating tasks and evaluating progress regularly.
- Develop, coordinate, and participate in the Pastor-on-call and Hospital Visitation ministry.
- Under the guidance of the Sr Director, Adult Ministry, develop an annual budget for congregational care ministries and manage spending to budget.
- Oversee the planning and implementation of funerals and weddings in partnership with the Sr Director, Adult Ministry. This includes processes related to care for those dealing with deaths, and development and coordination of paid and volunteer teams to assist with carrying out funerals and weddings.
- Function as a member of the church's pastoral staff performing baptisms, weddings, funerals, etc.

Qualities and Qualifications:

- Demonstrate a stable, mature, vibrant, and growing relationship with Jesus Christ.
- Must be an active member and regular attendee of Eastbrook Church.
- Must possess a calling to ministry as a place of investment.
- Model servant leadership by attitude and practice, generous with time and serving with positive, infectious, optimistic attitude.
- Must have completed a Bachelor level education with Master's level education preferred and have openness to pursuing relevant professional development as appropriate.

- Must possess a proven track record of ministry leadership experience.
- Demonstrated excellent communication skills that are seen in teaching, leading and office environments.
- Must possess the qualities of diplomacy and discernment.
- A desire to grow, seeking relationships, resources, and training to assist in the continuation of personal and professional growth.
- Strong leadership, relational, organizational, technical, project management and decision-making skills.
- Ability to provide strategic leadership and inspire others through casting/clarifying vision and long-range planning.
- The successful individual will be a strong leader with a solid work ethic, possessing a passion for teaching about God and the ability to administrate.
- Must endorse and support the Eastbrook Church statement of faith, mission, vision objectives and position papers.

Mission of Eastbrook Church:

Every employee at Eastbrook Church is expected to support our mission: *to proclaim and embody the love of Jesus Christ in the city and in the world.*

Vision of Eastbrook Church:

Our vision to accomplish our mission is through five objectives:

1. Becoming 7

We are aiming to become a more vibrant, diverse, multi-ethnic church with an impact on the city of Milwaukee and the world. *"After this I looked, and there before me was a great multitude that no one could count, from every nation, tribe, people and language, standing before the throne and before the Lamb. They were wearing white robes and were holding palm branches in their hands. And they cried out in a loud voice: 'Salvation belongs to our God, who sits on the throne, and to the Lamb.'"*(Revelation 7:9-10)

2. Growing Disciples

We are aiming to make new disciples and grow current disciples deeper.

"Then Jesus came to them and said, 'All authority in heaven and on earth has been given to me. Therefore, go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age.'" (Matthew 28:18-20)

3. Reaching Out

We are aiming to reach beyond ourselves through missional engagement.

"But you will receive power when the Holy Spirit comes on you; and you will be my witnesses in Jerusalem, and in all Judea and Samaria, and to the ends of the earth."(Acts 1:8)

4. Multiplying Leaders

We are aiming to make leadership growth a priority.

"And the things you have heard me say in the presence of many witnesses entrust to reliable people who will also be qualified to teach others." (2 Timothy 2:2)

5. Church Engagement

We are aiming to increase levels of engagement at Eastbrook Church, as reflected in attendance, service and giving.

"So Christ himself gave the apostles, the prophets, the evangelists, the pastors and teachers, to equip his people for works of service, so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ." (Ephesians 4:11-13)

Please Note:

Eastbrook Church provides equal employment opportunity without regard to race, color, national origin or ancestry, citizenship, mental or physical disability, medical condition, veteran or military status, marital status, age, sex, or any other basis protected by federal, state or local law, ordinance or regulation.

Employment will require successful completion of a background check.

Qualified candidates should email or submit a letter of application, resume, and professional references to HR Manager, Lupe Dueñas, lduenas@eastbrook.org.